

NOTICE OF MEETING

MEETING	PARISH COUNCIL LIAISON MEETING
DATE:	THURSDAY 30 AUGUST 2012
TIME:	6.30 pm
VENUE:	COUNCIL CHAMBER - TOWN HALL
CONTACT:	Mark Emson Telephone: 01733 452282 e-mail address mark.emson@peterborough.gov.uk
<i>Despatch date:</i>	<i>22 August 2012</i>

AGENDA

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1. Apologies for Absence	
2. Minutes of the Meeting Held on 26/10/2011	1 - 4
3. Standards and Members Complaints	5 - 38
4. Parish Council Conference	
5. Terms of reference and Work Plan for the year	
6. Priorities & Areas of Concern	
7. Action Plan	

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Mark Emson on 01733 452282.